

CART Board Meeting Minutes
June 16, 2009

The meeting convened at 4:00pm on June 16, 2009.

Present: Lee Maloney, Ken Hazeltine, George Sioras, Scott Bogle, Tom Case, Bill Scott, Robert Ramsay, Arthur Rugg, Blanche Garone, Tim White.

Item	Discussion	Follow On	Timing
1. Public Comment	Chair Bill Scott called the meeting to order at 4:00pm. There was no public comment.		
2. Minutes from May 19, 2009 Board Meeting	Motion to approve minutes of May 19, 2009 meeting by Ken Hazeltine, seconded by Tom Case. Motion passed unanimously.		
3. RFP Selection Process Update – Call Center Operations/Service Providers	Lee Maloney reported that responses have been received from ESNH and TMS Management Group that were close in price. A list of follow-up questions was sent and responses have been received from TMS. Lee added that once responses are received from ESNH they will be forwarded to the Executive Committee. In response to a question from Tom Case, Lee noted that it was hoped that the process would be completed by July. Bill Scott asked about the contract extension required and Lee added that we are currently on a 6-month extension that began in April. Bill Scott noted that we should have a recommendation for the next Board meeting.		
4. CART Annual Calendar	Lee Maloney reported that she has received responses from Windham, Londonderry and Derry. Bill Scott explained the need for the calendar to establish procedures for establishing the organization’s budget in cycle with various municipal and other processes. Lee added that she is working on the budget and in response to a question from Bill said that revenues would be available for next meeting. Bill added that Board members should be appointed as town liaisons to expedite the process.	Prepare budget revenues for July BOD meeting	
5. Nashua Vehicle Procurement	Lee Maloney reported that she has been in contact with FTA regarding the price for the new vehicles which will be \$105,000 compared with the price of \$123,000 for the Nashua diesel vehicles. Some of the price difference is also related to the electric destination signs. In response to a question from Scott Bogle, a discussion took place regarding purchasing 3 regular vehicles and a smaller vehicle in		

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	<p>the Senior Center project reported on last month, noted that he would be meeting with John Moody next week and will follow-up with him. Bill Scott reported on progress on the Salem Shopper Shuttle and noted that an RFP for an advertising survey would be released in August.</p>		
<p>8. New Business</p>	<p>There was no new business.</p>		
<p>9. Other Business</p>	<p>Lee Maloney reported on development of the half-fare application which has been worked on by the Executive Committee. She stressed the importance of fast implementation and noted that once complete, free fares will be discontinued. In response to a question from Ken Hazeltine about timing, she said that she hoped to have it implemented before the start of the fiscal year. A further discussion of the fare restructuring then took place including scheduling of the required public hearing. Lee stressed the importance of continued Executive Committee input and agreed to have revenue analyses and a preferred alternative for the next Board meeting. Lee also added that she has been working on the 2008 tax return and 2007 and 2008 financial reports.</p> <p>Bill Scott summarized by noting the following items would be addressed at the next Board meeting: .</p> <ul style="list-style-type: none"> • Final Revenue Report: As recommended by Executive Committee and as developed by Director. Vote to proceed with approved revenue approach. • Annual Meeting Schedule: Recommended meeting schedule for budget process responding to local schedules. • Contractor Vote: Vote on Recommendation by Executive Committee for contractor as prepared by Director. • Fare Amendments: Report by Director on Fare amendments 	<p>Preferred fare alternative for July BOD meeting</p>	

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	<p>and public meeting outcomes.</p> <ul style="list-style-type: none"> • Contract with Municipalities: First discussion on Contract or agreement approach with municipalities. <p>Lee noted that she would be in contact with Donna Sullivan regarding the situation with Danville.</p>	Contact with Danville	
10. Meeting Adjourn	<p>Motion to adjourn by Robert Ramsay, seconded by Arthur Rugg. Motion passed unanimously.</p> <p>The meeting was adjourned at 4:51pm.</p>		

Minutes Respectfully Submitted by Tim White

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